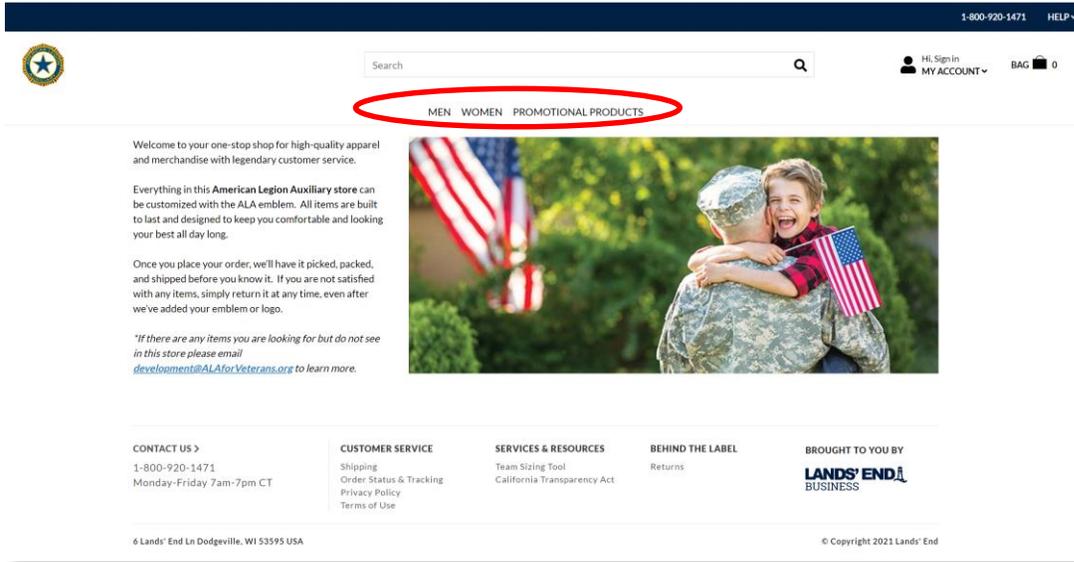


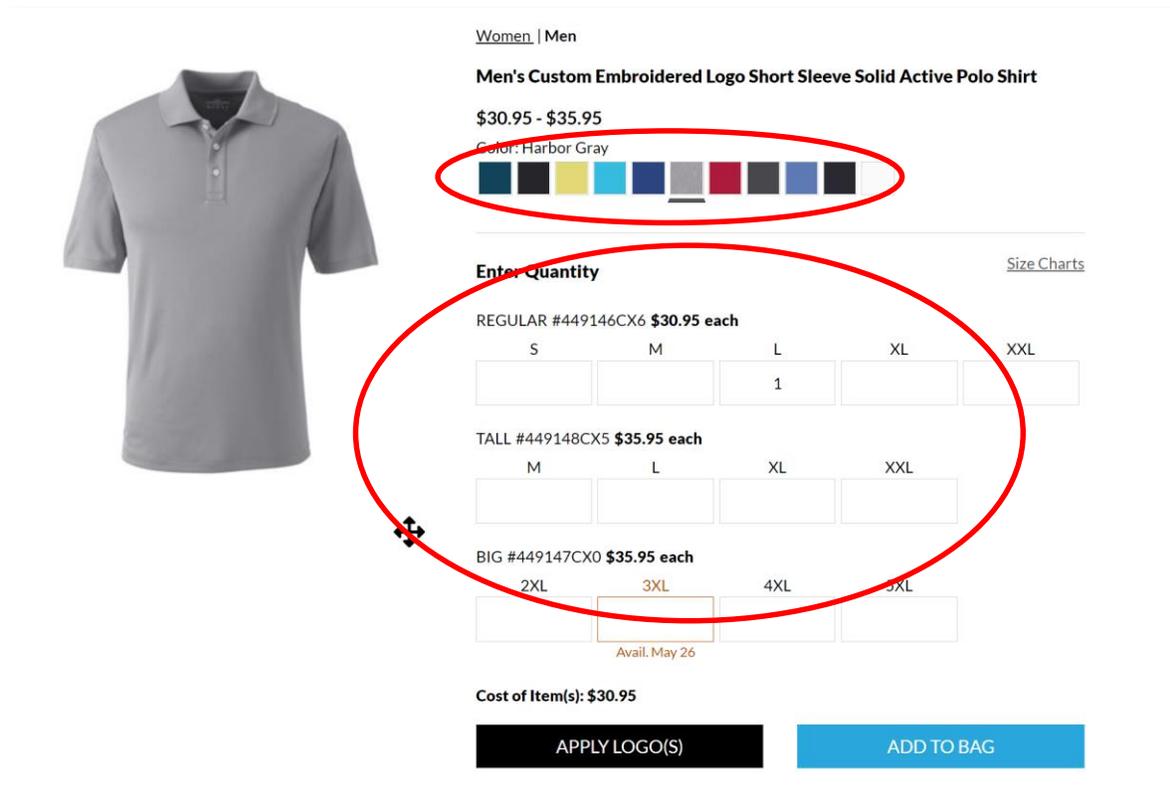
## ONLINE ORDER INSTRUCTIONS

**Store URL:** Click url to access <https://business.landsend.com/store/ala>  
 It is suggested to start your ordering session by Creating Your Account or Signing In.  
 See upper right corner of the homepage  Hi, Sign in  
 MY ACCOUNT ▾

**STEP 1:** Select a category to start shopping or use the search tool.



**STEP 2:** Click on the item until you see the ordering grid below. Choose color, size and quantity.  
 Click 



**STEP 2 Continued:** Choose the Apparel Logo 2.5"W x 2.5"H for sall shirts, tops, jackets. The 3" W Logo is for larger items; such as baggage/luggage and towels, not intended for apparel. Click [APPLY LOGO](#) and [ADD TO BAG](#)

**PLEASE NOTE:** all apparel logo locations will be Chest Left Side (above the heart) and default location on other products such as baggage/luggage, towels, promotional items





**MEN'S CUSTOM EMBROIDERED LOGO SHORT SLEEVE SOLID ACTIVE POLO SHIRT**

Color: Harbor Gray  
Regular: L (QTY: 1)  
Item Cost: \$30.95

**LOGO 1**

**1. SELECT A LOGO**



Logo #1676886  
Bags & Larger  
Items 3"W x 3"H  
Approved  
\$9.95



Logo #1679028  
Apparel Logo  
2.5"W x 2.5"H  
Approved  
\$8.95

**2. SELECT A LOCATION**



Chest Left Side

CANCEL

APPLY LOGO

[Cancel & Return to Product Details](#)



**APPLY LOGO(S)**



**MEN'S CUSTOM EMBROIDERED LOGO SHORT SLEEVE SOLID ACTIVE POLO SHIRT**

Color: Harbor Gray  
Regular: L (QTY: 1)  
Item Cost: \$30.95

**LOGO 1**



**LOGO # 1679028** Edit

\$8.95

Location: Chest Left Side

Logo 1 Fee: \$8.95

ⓘ Please Note: The above logo may not reflect the actual selected colors.

CANCEL

ADD TO BAG

**STEP 3:** You may either continue shopping by clicking on **CONTINUE SHOPPING** and repeat steps 1-3 or click **PROCEED TO CHECK OUT** to checkout.

Cancel & Return to Product Details

**JUST ADDED TO YOUR SHOPPING BAG**

 **MEN'S CUSTOM EMBROIDERED LOGO SHORT SLEEVE SOLID ACTIVE POLO SHIRT**  
Color: Harbor Gray  
Regular: L (QTY: 1)

 **LOGO #1679028**  
\$8.95  
Location: Chest Left Side

**Please Note:** The above logo may not reflect the actual selected colors.

Cost of Item(s): \$39.90  
Shopping Bag Subtotal: \$39.90

**CONTINUE SHOPPING** **PROCEED TO CHECK OUT**

**JUST ADDED TO YOUR SHOPPING BAG**

 **MEN'S CUSTOM EMBROIDERED LOGO SHORT SLEEVE SOLID ACTIVE POLO SHIRT**  
Color: Harbor Gray  
Regular: L (QTY: 1)

 **LOGO #1679028**  
\$8.95  
Location: Chest Left Side

**Please Note:** The above logo may not reflect the actual selected colors.

Cost of Item(s): \$39.90  
Shopping Bag Subtotal: \$39.90

**CONTINUE SHOPPING** **PROCEED TO CHECK OUT**

**STEP 4:** Promo Code Application Page – Please enter any **promo code** that you might have in the Promo Code field. **PLEASE NOTE:** A promotion code is not a form of payment. Any form of payment will be entered in a different location on the billing page. To proceed to checkout, click [START SECURE CHECKOUT](#).

### SHOPPING BAG



[Product Details](#) [Remove Product](#)

Men's Custom Embroidered Logo Short Sleeve Solid Active Polo Shirt  
Color: Harbor Gray  
Cost of Item(s): **\$39.90**

**REGULAR #449146CX6**

SIZE	QTY	PRICE	
L	<input type="text" value="1"/>	\$30.95	<a href="#">Remove</a>

**LOGO #1679028 APPAREL LOGO** Total: **\$8.95**  
2.5"W X 2.5"H [View](#)

LOCATION	QTY	PRICE	
Chest Left Side	1	\$8.95	Required

[CONTINUE SHOPPING](#)

#### Order Summary

Subtotal: \$39.90  
Shipping: TBD  
Tax\*: TBD

**Total: \$39.90**

[Enter Special Notes Regarding Your Order](#)

\*Tax Exempt: Please note, if your purchase will be tax exempt, that tax will still appear throughout our checkout process. Your order confirmation email will reflect your tax-exempt status. If you have not established tax-exempt status yet, please contact us at 800-920-1471.

[START SECURE CHECKOUT](#)

[Privacy Policy](#) | [Terms of Use](#)



**STEP 5:** If you are a returning customer, sign in with username and password. If you are a new customer, please create an account by clicking on [CREATE AN ACCOUNT](#). Fill in all fields and click [CREATE AN ACCOUNT](#).

## SECURE CHECKOUT

### GUESTS

If you are a new customer, please create an account.

[CREATE AN ACCOUNT](#)

### RETURNING CUSTOMERS

Username [Forgot Username?](#)

Password [Forgot Password?](#)

[LOGIN](#)

**STEP 7:** Checkout – Complete shipping and billing information. Enter your 16 digit program certificate number and Continue to Review to complete the Secure Checkout Process. After Review of Order Details click

Payment Method

Credit Card

Program Certificate

Pay with Program Certificate

Enter number

For your security, please confirm you are not a robot

I'm not a robot

reCAPTCHA  
Privacy - Terms

APPLY PROGRAM CERTIFICATE

Contact Information

Phone

( ) \_ \_ \_

CONTINUE TO REVIEW

Order Summary

Subtotal:	\$37.90
Shipping:	\$9.95
Tax*:	\$2.64
<b>Total:</b>	<b>\$50.49</b>

[Enter Special Notes Regarding Your Order](#)

ENTER PROMO CODE

[Privacy Policy](#) | [Terms of Use](#)



Order Summary

Subtotal:	\$37.90
Shipping:	\$9.95
Tax*:	\$2.64
<b>Total:</b>	<b>\$50.49</b>

[Enter Special Notes Regarding Your Order](#)

PLACE ORDER

By clicking "Place Order" you agree to the Lands' End [Privacy Policy](#) and [Terms of Use](#)

ENTER PROMO CODE

If you have questions or changes regarding your order, please call **800-920-1471** or email **businessoutfitters@landsend.com** and reference the online order number given when your order is submitted.

Order confirmations will be e-mailed when we start the order process and again when your order ships.

Orders will be delivered within 10-14 business days.